



CITY OF ALBANY
HUMAN RESOURCES
CITY HALL, ROOM 301
ALBANY, NEW YORK 12207
Telephone (518) 434-5049

KATHY M. SHEEHAN
MAYOR

ANN GIARD-CHASE
DIRECTOR

PLEASE POST CONSPICUOUSLY
February 14, 2018

TO: All City of Albany Departments & Divisions

SUBJECT: Notice of Job Opening –

Senior Network Systems Technician
Department of Information Technology

The **Department of Information Technology** has one (1) vacancy for the position of **Senior Network Systems Technician** at a rate, **commensurate with experience**, up to **\$65,000/year @ 37.5 hours/week**.

Applicants must meet the requirements as outlined in the attached job description. This position is a competitive class Civil Service position that may be filled on a provisional basis pending the outcome of the Civil Service examination.

Anyone who is interested in applying for this job should submit an application to the City of Albany, Department of Human Resources, City Hall, Room 301, Albany, NY 12207 or via e-mail to hr@albanyny.gov to be received in the office no later than 5:00 p.m. **Thursday, March 15, 2018.**

EFFECTIVE 2/26/15 LOCAL LAW F – 2014

Section 62-1 of Chapter 62 of the Code of the City of Albany.

D. Residency for new employees. Except as otherwise provided by the section, the Common Council hereby establishes a residency requirement for all prospective employees of the City. Every person initially employed by the City of Albany, shall, as a qualification of employment, be or become a resident of the City of Albany within 180 days of the date of initial appointment for said City. Furthermore, employees hired after the effective date of this section shall continue to be a resident of the City of Albany throughout their employment with the City, and the failure to move into the City, shall be deemed a voluntary resignation. The City may require annual proof of residency from affected employees.

PLEASE POST FOR 20 (TWENTY) BUSINESS DAYS UNTIL
THURSDAY, MARCH 15, 2018.

An Equal Opportunity /Affirmative Action Employer

SENIOR NETWORK SYSTEM TECHNICIAN

DISTINGUISHING FEATURES OF THE CLASS: The incumbent works under the supervision of the Chief Information Technology Officer, performs complex professional work with computer hardware, software, and network systems. Installs and supports network servers including operating systems and application software. Installs and supports personal computers, VDI Thin Clients and network operations; provides hardware and software planning and evaluation; provides problem solving and training for end users; and ensures systems efficiency and integrity. Provides research and support for new technologies to be used in the City environment.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Installs, tests and maintains networking hardware & software technologies;
- Assists with Server installations and configurations, including multi-platforms such as Windows 2008 and 2012 Servers, Linux Servers, and VMWare ESX servers;
- Installs and configures personal computer hardware and software images for Virtual Desktop Environment;
- Coordinates troubleshooting efforts & resolutions of problems related to LAN\WAN Servers;
- Supports current systems and architecture;
- Researches in support of planning & design as related to IT security;
- Assists other IT staff with technical problems and issues;
- Monitors system/ network logs and makes required changes;
- Maintains system documentation;
- Does related work as required.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Thorough knowledge of virtualization technologies from VMWare and Citrix;
- Good knowledge of Linux and Microsoft operating systems including Windows Active Directory and Windows 2008 and 2012 operating systems;
- Ability to interact tactfully and effectively with administrative officers, employees, and the general public;
- Courtesy;
- Dependability;
- Physical condition commensurate with the requirements of the position.

MINIMUM QUALIFICATIONS:

- A. Graduation from a regionally accredited or NYS registered college or one accredited by the NYS Board of Regents to grant degrees with a Bachelor's Degree (or higher) in Computer Science or a closely related field and three (3) years experience as a Network Engineer with specific knowledge in both Microsoft & Linux operating system software as well as experience with Citrix Virtualization Technologies; **OR**
- B. Graduation from a regionally accredited or NYS registered college or one accredited by the NYS Board of Regents to grant degrees with an Associate's Degree in Computer Science or a closely related field and five (5) years experience as a Network Engineer with specific knowledge in both Microsoft & Linux operating system software as well as experience with Citrix Virtualization Technologies.

SPECIAL NOTE:

- A valid NYS Driver's License is required at the time of appointment and for the duration of employment.
- The terms of employment require the use of an employee's personal vehicle for transportation.
- Position may require ability to work Saturdays, Sundays, and holidays; and able to work shift assignments during the day, evening and nights.